

**CITY AND COUNTY OF CARDIFF  
DINAS A SIR CAERDYDD**

**STANDARDS & ETHICS COMMITTEE**

**26 JANUARY 2010**

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**REPORT OF THE MONITORING OFFICER**

**AGENDA ITEM: 9**

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**PROGRAMME OF WORK**

**Purpose of the Report**

1. To provide the Standards and Ethics Committee with a proposed work programme for 2010/11 which was developed following a Forum of the Committee, the Forum took place on 17 November 2009.

**Background**

2. The Standards and Ethics Committee's Terms of Reference provide the Committee with responsibility in the following areas:-
  - To monitor and scrutinise the ethical standards of the Authority, its Members, employees and any associated providers of the Authority's services and to report to the Council on any matters of concern.
  - To advise on the content and updating of the Council's Ethical Code and advise on the effective implementation of the Code.
  - To consider and determine the outcome of complaints in respect of breaches of the Code of Conduct.
  - To oversee and monitor the Council's Whistleblowing Policy and procedures.
  - To grant or refuse requests for dispensation in respect of Members' interests under the Members' Code of Conduct.
  - To hear and determine complaints of misconduct by Members.
  - To recommend to Council and the Executive any additional guidance on issues of probity.

- To undertake those functions which are required by law in relation to Community Councils situated in the area of the Council and Members of those Community Councils.

### **Issues**

3. The Committee's priorities are set out in the proposed Work Programme for 2010/11 attached at **Appendix 1**.

### **Financial & Legal Implications**

4. There are none arising from this report.

### **Recommendations**

That the draft programme of work set out in **Appendix 1** be considered by the Committee and any necessary action arising from the work programme be agreed.

**KATE BERRY**  
**Monitoring Officer and City and County Solicitor**  
**20 January 2010**